

**SHAWNEE TOWNSHIP
BOARD OF TRUSTEES REGULAR MEETING
June 22, 2026**

On June 22, 2026, the Shawnee Township Board of Trustees met at Shawnee Township, 2530 Fort Amanda Road, Lima, Ohio, for a Regular Meeting of the Board.

Chairman Neff called the meeting to order at 6:30 p.m.

The roll call indicated the following present: Chief Kohli, Teresa Pulfer, and Chief Miller were absent.

- Trustee Gross motioned to accept the June 8, 2026, Regular meeting minutes. Trustee Recker seconded the motion, which passed 3-0.

REPORT OF THE FISCAL OFFICER:

- Grant writer working with FD on FEMA grant
- Working on Budget. Budget Hearing at 6:00 on July 13th.

REPORT OF THE LAW DIRECTOR:

- Met with Al Smith and Dalton Smith. Asking for more documents regarding Chief Miller.

LIFE SAVING AWARD:

Ted Ciminillo and Rachel Rumbaugh were presented with Life Saving Awards for assisting a resident in the evacuation of a house fire on Yoakam Road, and for assisting with the initial call.

PRIVILEGE OF THE FLOOR:

- None requested

RESOLUTION 94-26

Indigent Burial – Stacey Dublin

BE IT RESOLVED that the Shawnee Township Board of Trustees authorizes payment of \$1,000.00 to Chiles-Laman Funeral and Cremation Services for the indigent burial of Stacey Dublin.

Trustee Gross motioned for approval, Trustee Recker seconded, and the motion carried 3-0
Roll Call: Mr. Gross, Yes Mr. Recker, Yes Mr. Neff, Yes

RESOLUTION 95-26

Light Duty – Lyle Dray

No motion was made. Resolution falls off the floor

RESOLUTION 96-26

Supplemental Appropriations

BE IT RESOLVED that the Shawnee Township Board of Trustees approves amending permanent appropriations as follows:

Supplemental:

2111-220-420-0000	Operating Supplies FD	Supplemental	\$ 42,569.36
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Trustee Gross motioned for approval, Trustee Recker seconded, and the motion carried 3-0
Roll Call: Mr. Gross, Yes Mr. Recker, Yes Mr. Neff, Yes

RESOLUTION 97-26

Administrative Fee Schedule

BE IT RESOLVED that the Shawnee Township Board of Trustees accepts the Administrative Fee Schedule as attached hereto.

Trustee Gross motioned for approval, Trustee Recker seconded, and the motion carried 3-0
Roll Call: Mr. Gross, Yes Mr. Recker, Yes Mr. Neff, Yes

RESOLUTION 98-26

FML – S. Kennedy

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees authorizes Family Medical Leave for Dispatcher Susan Kennedy effective June 16, 2026, through June 23, 2026, in accordance with the Family Medical Leave Act.

Trustee Gross motioned for approval, Trustee Recker seconded, and the motion carried 3-0
Roll Call: Mr. Gross, Yes Mr. Recker, Yes Mr. Neff, Yes

RESOLUTION 99-26

Adoption and Implementation of Cybersecurity Policy

WHEREAS, the State of Ohio has implemented Ohio Revised Code §9.64, enacted in HB 96 (136th G.A.), requiring all local governments and jurisdictions to establish a cybersecurity policy by September 30, 2025; and

WHEREAS the purpose of this requirement is to strengthen protections of public data, information systems, and technology resources from cybersecurity threats and risks; and

WHEREAS the Shawnee Township recognizes the importance of safeguarding sensitive and confidential information entrusted to Shawnee Township; and

WHEREAS, a draft Cybersecurity Policy has been prepared and reviewed by staff and is recommended for adoption as a framework for compliance with the Ohio Revised Code §9.64 and HB 96; and

WHEREAS, the policy provides guidance on access control, system security, data protection, incident response, training, and vendor management, while requiring consultation with IT professionals and legal counsel for implementation and customization;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Shawnee Township, Allen County, Ohio, that:

1. The attached Cybersecurity Policy is hereby adopted as the official policy of Shawnee Township.
2. This policy shall take effect immediately, with adoption required by September 30, 2025, and implementation of technical and training requirements no later than June 30, 2026, as provided by the Ohio Auditor of State.
3. The Board of Trustees shall distribute the adopted policy to all township departments, employees, and relevant contractors, and to ensure compliance in partnership with IT providers and legal counsel.
4. This resolution shall be in full force and effect upon its passage and adoption by the Shawnee Township Board of Trustees.

Trustee Gross motioned for approval, Trustee Recker seconded, and the motion carried 3-0
Roll Call: Mr. Gross, Yes Mr. Recker, Yes Mr. Neff, Yes

RESOLUTION 100-26

Authorization to Purchase Super Vac Battery Fan

BE IT HEREBY RESOLVED that the Shawnee Township Board of Trustees authorizes the purchase of a Super Vac Battery Fan from United Fire Apparatus Corporation, Cridersville, Ohio, at a cost not to exceed \$6,125.00.

Trustee Gross motioned for approval, Trustee Recker seconded, and the motion carried 3-0
Roll Call: Mr. Gross, Yes Mr. Recker, Yes Mr. Neff, Yes

RESOLUTION 101-26

Trustee Gross motioned for approval, Trustee Recker seconded, and the motion carried 3-0

Roll Call: Mr. Gross, Yes Mr. Recker, Yes Mr. Neff, Yes

DEPARTMENTS:

Fire

1. Report Submitted- BC Jones
2. Review of manpower
3. Review of equipment

Police

1. Nothing to report

Dispatch

1. Nothing to report

Roads

1. Resource to remove brush and leaves - \$4,000.00 cost
2. Working on storm debris

Zoning

1. Violations
 - a. 1633 Reed Road
 - b. 1216 Wayside Drive

Trustee Gross moved to amend the agenda to include Resolution 101-26. Trustee Recker seconded the motion. Motion passed 3-0.

RESOLUTION 101-26

Declaration of Public Nuisance and Order of Abatement

WHEREAS, the Board of Trustees of Shawnee Township, Allen County, is permitted through Section 505.86, 505.87, and 5579.05 of the Ohio Revised Code to regulate the growing of noxious, nuisance vegetation, garbage, refuse, and other debris on property throughout the Township; and

WHEREAS, a Board of Trustees may provide for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the Township, if the board determines the owner's maintenance of such vegetation, garbage, refuse, and other debris constitutes a nuisance; and

WHEREAS, the Shawnee Township Zoning Inspector has investigated the conditions and documented the vegetation, garbage, refuse, and other debris which constitutes a nuisance through the use of date-stamped photographic evidence, as presented in Exhibit "A" as an attachment to this Resolution, for the following properties:

Address	Auditor's Parcel ID # (PIN)	Owner:
1. 1216 Wayside Drive, Allen County, Lima, Ohio	46-1801-04-014.000	SJ Dream Properties LLC
2. 1633 Reed Road, Allen County, Lima, Ohio	46-1409-01-006.000	Jacqueline Lyons

WHEREAS, the owner(s) of record and all lien holders of record of the aforementioned properties have not responded to requests by the Shawnee Township Zoning Department to remove or control said vegetation. It is further recommended to the Board of Trustees of Shawnee Township that the existence of the uncontrolled vegetation on the above-referenced properties does constitute a nuisance under Ohio Revised Code 505.87, as well as Shawnee Township Resolution #60-18 effective March 26, 2018 and

WHEREAS, at least seven days before providing for the abatement, control, or removal of any vegetation, the Board of Township Trustees, shall notify the owner of the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, grass, and noxious weeds, as the owners maintenance of which, has been determined by the Board to be a nuisance; and,

WHEREAS, if such vegetation, grass, noxious weeds, garbage, refuse or debris is not abated, controlled, or removed, or if provisions for its abatement, control, or removal is not made in seven-(7) days, the Board shall provide for the abatement, control, or removal,

and any expenses incurred, to include \$ 100.00 administrative fee by the township in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry; and,

WHEREAS, if the Board of Township Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, grass, noxious weeds, garbage, refuse, or other debris on the same land in the township constitutes a nuisance, at least four-(4) days before providing for the abatement, control, or removal, and any expenses incurred, to include \$100.00 administrative fee by the township in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry; and,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Shawnee Township, Allen County, Ohio, by authority under Section 505.87 of the Ohio Revised Code, as follows:

- **SECTION 1.** The Board specifically finds and hereby determines that the uncontrolled growth of vegetation and / or refuse and debris on each of said properties listed above constitutes a nuisance within the meaning of Ohio Revised Code Section 505.87; as well as Shawnee Township Resolution #60-18; and,
- **SECTION 2.** The Shawnee Township Board of Trustees hereby directs that notice of this action be given to owners of said property, and lien holders in the manner required by Ohio Revised Code 505.87; and,
- **SECTION 3.** The Shawnee Township Board of Trustees hereby orders the owners of said property to remove and abate the nuisances within seven-(7) days after notice of this order is given to the owners and lienholders of record; and within four-(4) days after notice of this order is given to owners and lienholders of record for the properties previously determined to be a nuisance as follows:
 - a. Remove any and all objects on the property that impede the full and complete cutting of the tall grass and the cutting and removal of noxious weeds;
 - b. Mow front, side and rear yard uniformly and maintain at a level that is consistent with the surrounding neighborhood.
 - c. Cut and trim all tall grasses, as well as weeds and or other noxious vegetation around trees, bushes, mail boxes, foundations, fences (if applicable).
- **SECTION 4.** If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lien holders of record within four or seven days respectfully after said notice is given, Shawnee Township employees shall enter on the property; remove any and all objects on the property which impede the cutting of the tall grasses and removal of noxious weeds, cut the tall grasses and cut or remove noxious weeds to abate the public nuisance.
- **SECTION 5.** The Board of Trustees hereby gives notice to the owner(s) of record that the townships removal of said vegetation, grass, noxious weeds, garbage, refuse or debris will occur on/after: June 29, 2026, and the owner(s) of record may enter into an agreement with the board to perform the removal of vegetation prior to this date.
- **SECTION 6.** That this resolution is hereby declared to be an emergency measure pursuant to Section 504.11 of the Ohio Revised Code, necessary for the immediate preservation of the public health, safety, or welfare of Shawnee Township, in order to control the noxious vegetation at the above-listed properties.
- **SECTION 7.** That this Board hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting, and that all deliberations of this Board and of its Committees, if any, which resulted in formal action, were taken and open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Trustee Gross motioned for approval, Trustee Recker seconded, and the motion carried 3-0
Roll Call: Mr. Gross, Yes Mr. Recker, Yes Mr. Neff, Yes

Cemetery

1. Sales
2. Mowing

3. Wreaths Across America
4. Dedication of memorial on July 4th

Trustee Gross motioned for approval of all the reports as presented; Trustee Recker seconded, and the motion carried 3-0

TO PAY THE BILLS:

Trustee Gross made a motion to pay the bills, and Trustee Recker seconded. The motion passed 3-0.

Roll Call: Mr. Gross, Yes Mr. Recker, Yes Mr. Neff, Yes

COMMUNICATIONS:

- Marathon Pipeline vegetation clearing
- Directional Signs on building
- Freedom Fest on June 27th
- Brightspeed working in area

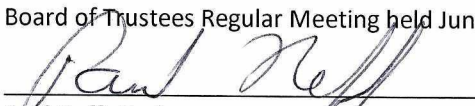
Trustee Neff motioned to recess the regular meeting to go into executive session to discuss the discipline of a public employee with no business upon return. Trustee Recker seconded the motion. Motion passed 3-0. 7:17 p.m.

8:07 p.m. Trustee Gross made a motion to reconvene the Regular meeting of the Board. Trustee Recker seconded the motion. Motion passed 3-0.

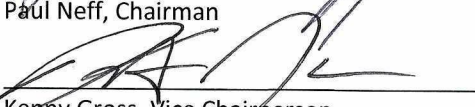
Adjournment

With no further business to be brought before the Board of Trustees, Trustee Gross motioned for adjournment, Trustee Recker seconded, and the motion carried 3-0.

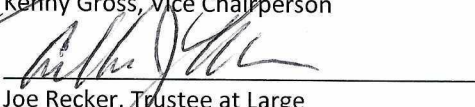
Board of Trustees Regular Meeting held June 22, 2026



Paul Neff, Chairman



Kenny Gross, Vice Chairperson



Joe Recker, Trustee at Large

Minutes prepared by Missy Van Meter, Administrative Assistant, Shawnee Township.