



Shawnee Township Zoning Department

Resolution **#122-26**

Shawnee Township Administration Building * 2530 Fort Amanda Road * Lima, Ohio 45804 (419) 222-2984 * zoning@shawneetownship.com

2026 – PERMIT & ADMINISTRATIVE FEE SCHEDULE

FEE SCHEDULE SHALL BE EFFECTIVE FROM AND AFTER THE DATE OF August 10th, 2026 AND REMAIN IN EFFECT UNTIL AMENDED OR OTHER WISE CHANGED BY THE SHAWNEE TOWNSHIP BOARD OF TRUSTEES.

I. RESIDENTIAL / AGRICULTURAL USES – PERMIT FEE RATE:

▪ NEW RESIDENTIAL HOME CONSTRUCTION:	\$ 50.00	PLUS 10 CENTS PER SQUARE FOOT
▪ MOBILE HOME / MANUFACTURED HOME: (OUTSIDE DESIGNATED MHP)	\$ 50.00	PLUS 10 CENTS PER SQUARE FOOT
▪ TWO-FAMILY RESIDENTIAL CONSTRUCTION:	\$ 50.00	PLUS 15 CENTS PER SQUARE FOOT
▪ MULTI-FAMILY RESIDENTIAL, CONDOMINIUM, APARTMENT CONSTRUCTION:	\$ 50.00	PLUS 20 CENTS PER SQUARE FOOT
▪ ROOM ADDITION:	\$ 50.00	PLUS 10 CENTS PER SQUARE FOOT
▪ ACCESSORY BUILDING: (200 SF AND GREATER)	\$ 50.00	PLUS 10 CENTS PER SQUARE FOOT
▪ CAR PORT:	\$ 50.00	FLAT FEE RATE
▪ SEASONAL TEMP. ABOVE GRD. POOL - INTEX, COLEMAN, ETC: REQ.)	NO CHARGE (12 FT. & GREATER: FENCE & FENCE PERMIT	
▪ ABOVE GROUND SWIMMING POOL 12' + GREATER IN DIAMETER:	\$ 100.00	FLAT FEE RATE
▪ IN-GROUND SWIMMING POOL: * FENCE PERMIT SEPARATE PERMIT & FEE	\$ 100.00	FLAT FEE RATE
▪ PRIVACY FENCE / ORNIMENTAL FENCE: (4-6 FT. HEIGHT)	\$ 100.00	FLAT FEE RATE (CAUV FENCING EXEMPT)
▪ POD UNIT (PORTABLE ON DEMAND STORAGE UNIT/MAXX POD): EXTENSION	\$ 100.00	FLAT FEE RATE FOR 14 DAY / 60 DAY
▪ POND CONSTRUCTION:	\$ 100.00	FLAT FEE RATE
▪ RESIDENTIAL / AGRICULTURAL SOLAR ENERGY SYSTEM INSTALLATION:	\$ 100.00	PLUS \$25.00 PER SOLAR COLLECTOR PANEL
▪ DEMOLITION PERMIT CERTIFICATE:	NO CHARGE	
▪ VENDOR – DOOR TO DOOR SOLICITATION:	\$ 150.00	FLAT FEE RATE FOR 90 DAYS ONLY
▪ VENDOR – MOBILE FOOD UNIT, FOOD TRUCK, ROADWAY VENDOR:	NO CHARGE	
ALLEN COUNTY HEALTH DEPARTMENT INSPECTION – SHAWNEE FIRE DEPARTMENT INSPECTION		

II. BUSINESS / COMMERCIAL USES (B-I, B-II, B-III, B-IV ZONED DISTRICTS) – PERMIT FEE RATE :

NEW COMMERCIAL BUILDING / STRUCTURE CONSTRUCTION PROJECT:	\$ 100.00	PLUS 10 CENTS PER SQUARE FOOT
NEW COMMERCIAL BUILDING ADDITION:	\$ 100.00	PLUS 10 CENTS PER SQUARE FOOT
NEW COMMERCIAL ACCESSORY BUILDING/GARAGE:	\$ 100.00	PLUS 10 CENTS PER SQUARE FOOT
NEW COMMERCIAL FENCE:	\$ 250.00	FLAT FEE RATE
NEW COMMERCIAL SWIMMING POOL:	\$ 500.00	FLAT FEE RATE
NEW COMMERCIAL SIGNAGE (UNLIGHTED):	\$ 250.00	FLAT FEE RATE
NEW COMMERCIAL SIGNAGE (LIGHTED / LED / ELECTRONIC MESS. BRD.):	\$ 500.00	FLAT FEE RATE
NEW FREE -STANDING SIGN:	\$ 500.00	FLAT FEE RATE
COMMERCIAL SOLAR ENERGY SYSTEM (ROOF, BUILDING MT., GRD MT.):	\$ 1000.00	PLUS \$25.00 PER SOLAR COLLECTOR PANEL.
NEW JUNK, SALVAGE, RECLAMATION YARD PERMIT FEE (COND. USE): RENEWAL	\$ 1000.00	FLAT FEE RATE NEW / \$100.00 ANNUAL
COMMERCIAL DEMOLITION PERMIT CERTIFICATE:	NO CHARGE	
NEW COMMERCIAL PARKING LOT (PLAN, DRAINAGE, UTILITY REVIEW)	\$ 100.00	FLAT FEE RATE
TWO, THREE, MULTI-FAMILY CONDOMINIUM & APARTMENT CONSTRUCTION:	\$ 100.00	PLUS 20 CENTS PER SQUARE FOOT

III. INDUSTRIAL USES – PERMIT FEE RATE:

NEW INDUSTRIAL BUILDING OR STRUCTURE CONSTRUCTION PROJECT:	\$ 100.00	PLUS 10 CENTS PER SQUARE FOOT
NEW INDUSTRIAL ADDITION PROJECT/BUILDING:	\$ 100.00	PLUS 10 CENTS PER SQUARE FOOT
NEW JUNK, SALVAGE, RECLAMATION YARD PERMIT FEE: RENEWAL	\$ 1000.00	FLAT FEE RATE NEW / \$100.00 ANNUAL
INDUSTRIAL SOLAR ENERGY (ROOF, BUILDING MT., GROUND MT.):	\$ 1000.00	PLUS \$25.00 PER SOLAR COLLECTOR PANEL.
NEW INDUSTRIAL FENCE:	\$ 500.00	FLAT FEE RATE
NEW INDUSTRIAL SIGNAGE (UNLIGHTED):	\$ 250.00	FLAT FEE RATE
NEW INDUSTRIAL SIGNAGE (LIGHTED / LED / ELECTRONIC MESS. BRD.):	\$ 500.00	FLAT RATE FEE
NEW FREE -STANDING SIGN:	\$ 500.00	FLAT FEE RATE
WIND TURBINE GENERATOR PROJECT:	\$ 1000.00	PLUS \$250.00 PER WIND TURBINE



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IV. OTHER MISCELLANEOUS USES:

- BOARD OF ZONING APPEALS – VARIANCE HEARING – RESIDENTIAL: \$ 350.00 (HEARING FEE)
- BOARD OF ZONING APPEALS – VARIANCE HEARING – COMMERCIAL / INDUSTRIAL: \$ 500.00 (HEARING FEE)
- BOARD OF ZONING APPEALS – CONDITIONAL USE PERMIT HEARING: \$ 500.00 (HEARING FEE)
- CODE ENFORCEMENT APPEALS BOARD - APPEAL HEARING – PROPERTY CODE VIOLATION: \$ 500.00 (HEARING FEE)
- ZONING COMMISSION – ZONING MAP AMENDMENT / PARCEL REZONING: \$ 500.00 (HEARING FEE)
- ZONING COMMISSION – ZONING TEXT AMENDMENT / REVISION: \$ 500.00 (HEARING FEE)
- ZONING COMMISSION – NEW SUBDIVISION / NEW P.U.D. DEVELOPMENT / M.H.P. / CAMP GRD.: \$ 500.00 (HEARING FEE)
- ZONING COMMISSION – SUBDIVISION REPLAT / SD OR PUD LOT MERGER / SD OR PUD LOT SPLIT: \$ 500.00 (HEARING FEE)

- INTERNET SWEEPSTAKES TERMINAL CAFÉ, INTERNET CAFÉ, LOTTERY ARCADES
REQUIRED ZONING BOARD OF APPEALS CONDITIONAL USE PERMIT PUBLIC HEARING: \$500.00 (HEARING FEE)

IN ADDITION:

INTERNET SWEEPSTAKES TERMINAL CAFÉ, INTERNET CAFÉ, LOTTERY ARCADES
OPERATION PERMIT FEE PER NUMBER OF ELECTRONIC GAMING DEVICES AT ESTABLISHMENT:

1	– 10 DEVICES	(\$ 3,500.00 PERMIT FEE)
11	– 30 DEVICES	(\$ 6,500.00 PERMIT FEE)
31	– 50 DEVICES	(\$ 9,500.00 PERMIT FEE)
51+ DEVICES – (FEE DETERMINED BY TRUSTEE MAJORITY)		

IN ADDITION:

INTERNET SWEEPSTAKES TERMINAL CAFÉ, INTERNET CAFÉ, LOTTERY ARCADES
AN ANNUAL RENEWAL FEE FOR THE CONDITIONAL USE PERMIT IS REQUIRED : \$ 100.00 PER ELECTONIC GAMING DEVICE

- RE-ISSUANCE OF ZONING PERMIT AFTER ONE-1 YEAR NO WORK COMPLETED: \$ ORIGINAL PERMIT FEE
- ADULT MASSAGE PARLOR CONDITIONAL USE PERMIT FEE & ANNUAL RENEWAL: \$ 500.00 NEW / \$500.00 ANNUAL RENEWAL
- FLOODPLAIN MODIFICATION / FILL PERMIT / (SITE PLAN REQUIRED): \$ 500.00 FLAT RATE
- STOP WORK ORDER / CEASE AND DESIST ORDER BY ZONING INSPECTOR: \$ 100.00 & \$ 100.00 PER DAY VIOLATION
- SITE CONSTRUCTION / FOOTERS / FRAMING / SITE PREPARATION CONSTRUCTION WORK:

- ALL PRICES STATED ON THIS FEE SCHEDULE SHALL BE DOUBLED FOR WORK DONE WITHOUT A ZONING CERTIFICATE IF THE PERMIT IS OBTAINED WITHIN TEN-10 DAYS OF OFFICIAL NOTIFICATION.
- THE PRICES SHALL BE TRIPLED IF A PERMIT IS OBTAINED AFTER TEN-10 DAYS OF OFFICIAL NOTIFICATION.



PROPERTY MAINTENCE CODE ADMINISTRATIVE CITATION WITH CIVIL & ABATEMENT PENALTY FEES:

- ADMINISTRATIVE CITATION / GENERAL OFFENSE – FIRST OFFENSE – \$ 100.00 CIVIL PENALTY FINE ASSESSMENT PER VIOLATION AFTER FAILURE TO COMPLY WITH ZONING VIOLATION NOTICE AND REQUIRED CORRECTION ORDER
- ADMINISTRATIVE CITATION – / GENERAL OFFENSE - SECOND OFFENSE - \$ 250.00 CIVIL PENALTY FINE ASSESSMENT PER VIOLATION AFTER FAILURE TO COMPLY WITH CITATION #1 & CIVIL FINE IMPOSED ALONG WITH INITIAL ZONING VIOLATION NOTICE AND CORRECTION ORDER
- ADMINISTRATIVE CITATION – / GENERAL OFFENSE - THIRD OFFENSE - \$ 500.00 CIVIL PENALTY FINE ASSESSMENT PER VIOLATION AFTER FAILURE TO COMPLY WITH CITATIONS #1 & #2 & FINES IMPOSED ALONG WITH INITIAL ZONING VIOLATION NOTICE AND CORRECTION ORDER
- ADMINISTRATIVE CITATION / MOTOR VEHICLE OFFENSE - FIRST OFFENSE - \$ 100.00 CIVIL PENALTY FINE ASSESSMENT PER VEHICLE AFTER FAILURE TO COMPLY WITH ZONING VIOLATION NOTICE AND REQUIRED CORRECTION ORDER
- ADMINISTRATIVE CITATION / MOTOR VEHICLE OFFENSE - SECOND OFFENSE - \$ 250.00 CIVIL PENALTY FINE ASSESSMENT PER VEHICLE AFTER FAILURE TO COMPLY WITH CITATION #1 & FINE IMPOSED ALONG WITH INITIAL ZONING VIOLATION NOTICE AND CORRECTION ORDER
- ADMINISTRATIVE CITATION / PER MOTOR VEHICLE OFFENSE - THIRD OFFENSE - \$ 500.00 CIVIL PENALTY FINE ASSESSMENT PER VEHICLE AFTER FAILURE TO COMPLY WITH CITATION #1 & #2 & FINES IMPOSED ALONG WITH INITIAL ZONING VIOLATION NOTICE AND CORRECTION ORDER
- FOURTH OR MORE GENERAL OFFENSE OR MOTOR VEHICLE OFFENSE CITATIONS ISSUED FOR PROPERTY MAINTENANCE CODE VIOLATIONS CONTINUE TO REPEAT THE 3RD OFFENSE CIVIL FINE PENALTY AND REFER CASE TO LIMA CITY PROSECUTOR OFFICE.
- ADMINISTRATIVE FEE OF (\$100.00) IS ADDED ONTO ALL ADMINISTRATIVE CITATIONS.
- THE FOLLOWING ARE GRASS, WEED, OVERGROWN VEGETATION TOWNSHIP ABATEMENT CHARGES AND FEES.
 - A. SITE HAZARD REVIEW (POTENTIAL HAZARDS TO TOWNSHIP EQUIPMENT) \$ 50.00
 - B. MOBILIZATION OF RESOURCES (EQUIPMENT, STAFF, VEHICLES) \$ 150.00
 - C. STAFF – MINIMUM 2 STAFF REQUIRED, 2- HOUR MINIMIM CHARGE \$ 50.00 PER HOUR
 - D. MOWING TRACTOR \$ 75.00 PER HOUR
 - E. Z-MOWER \$ 75.00 PER HOUR
 - F. BRUSH HOG, OR GRASS LINE TRIMMER \$ 50.00 HER HOUR
 - G. CHAIN SAWS, TREE LIMB REMOVAL DEVICES \$ 50.00 PER HOUR
 - H. DUMP TRUCK FOR REMOVAL OF DEBRIS \$ 100.00 PER HOUR
 - I. ABATEMENT OF JUNK, GARBAGE, REFUSE OR DEBRIS CONTRACTED
 - J. SECURING OF UNSECURE RESIDENCES OR STRUCTURES CONTRACTED
 - K. REMOVAL OF JUNK, DISABLED, INOPERABLE MOTOR VEHICLES CONTRACTED