SHAWNEE TOWNSHIP
BOARD OF TRUSTEES SPECIAL MEETING
October 9, 2026

On October 9, 2026, the Shawnee Township Board of Trustees met at Shawnee Township, 2530 Ft. Amanda Road.

Chairman Neff called the meeting to order at 7:00 a.m.

The roll call indicated the following present: Trustee Neff, Trustee Gross, Trustee Recker

RESOLUTION 147-26
RETAINING THE SERVICES AND REPRESENTATION OF ATTORNEY MATTHEW M. MITCHELL, OF HUFFMAN, KELLEY & BROCK, LLC AS A HEARING OFFICER AND ACCEPTANCE OF TERMS.

WHEREAS, Shawnee Township has a need to retain part-time legal services for the Township relating to an administrative hearing scheduled for Tuesday, October 13, 2026; and

WHEREAS, Ohio Revised Code 504.15 authorizes the local authority (Shawnee Township Trustees) to appoint a full-time or part-time township law director to be the legal advisor to the board of the Shawnee Township Trustees; and

WHEREAS, the Shawnee Township Trustees desire to contract with Attorney Matthew M. Mitchell to be a part-time township law director, to represent Shawnee Township on an as-needed basis, specifically as it regards the administrative hearing scheduled for Tuesday, October 13, 2026; and

WHEREAS, Shawnee Township Trustees desire to contract with Attorney Matthew M. Mitchell on an hourly basis at an hourly rate of $300.00 per hour; and

THEREFORE BE IT RESOLVED by the Shawnee Township Board of Trustees, Allen County, State of Ohio that, from and after the effective date of this resolution, the Shawnee Township Board of Trustees shall enter into contract with Attorney Matthew M. Mitchell for the services of a part-time township law director of Shawnee Township to represent Shawnee Township and the Township Trustees on an hourly basis for $300.00 per hour and such additional amounts as described in said contract, attached hereto and incorporated herein as Exhibit "A".
BE IT FURTHER RESOLVED that the Township Fiscal Officer be and hereby is authorized to draw authorizations in payment of the above expenses from the proper item of appropriation upon receipt of itemized statements properly approved by the Shawnee Township Trustees.
This resolution will take effect immediately upon its passage, the public welfare requiring it.

Trustee Gross motioned for approval, Trustee Recker seconded, and the motion carried 3-0
Roll Call: Mr. Gross, Yes Mr. Recker, Yes Mr. Neff, Yes

EXECUTIVE SESSION WAS NOT CALLED

Adjournment
With no further business to be brought before the Board of Trustees, Trustee Gross motioned for adjournment, Trustee Recker seconded, and the motion carried 3-0.

Board of Trustees Special Meeting held October 9, 2026

Paul Neff, Chairman

Kenny Gross, Vice Chairperson

Joe Recker, Trustee at Large

Minutes prepared by Missy Van Meter, Administrative Assistant, Shawnee Township.